

From: [Shultz, Kim](#)
To: [Little, Bill](#)
Cc: [Ortiz, Christina](#); [Walters, Donn](#)
Subject: Revised Fact Sheet with Suggestions
Date: Tuesday, May 05, 2015 9:50:57 AM
Attachments: [FACT SHEET WILCOX FINAL DRAFT MAY 2015 ks.docx](#)

Bill,

Attached is a revised Fact Sheet with some additional suggestions. I made the following changes (in yellow):

1. Added the shadow to Open House box as you requested;
2. Removed a space from “one- on-one”;
3. Removed the capital “T” on the first bullet;
4. Added an “a” to make it read “small area”;
5. Removed a blank line at the top of column 2 on page 1;
6. Moved Mark Hayes to the top of column 2 to balance the two columns;
7. Changed the font on ODEQ for Todd Downham;
8. Added spaces between “theEPARegion6website” and a period at the end of the paragraph;
9. Removed Page 3 from the outside cover.

Recommended changes are in track changes mode or highlighted in green:

1. Recommend removing ampersand and replacing with “and” in the title;
2. Recommend not underlining Open House Meeting in the title;
3. Add Oil to read “Wilcox Oil Superfund Site” in box to match title;
4. Recommend replacing forward slash with “and” in the dates;
5. Recommend removing Company under Current Actions unless the official name is “Wilcox Oil Company Superfund Site” in which case I would recommend adding Company to the title and first box to be consistent;
6. Recommend a semicolon before “currently” instead of at the top of page 2;
7. Recommend rewriting Site History along the lines of:
 - a. The Site is an inactive and abandoned oil refinery located in Bristow, Creek County, Oklahoma. Wilcox Oil Company operated the oil refinery from the 1920s until the mid-1960s. The area of the former refinery is approximately 125 acres.
8. Is it one refinery or multiple refineries—first paragraph of Site History refers to one refinery, but the second paragraph of Site History refers to “refineries.”
9. Recommend amending the last paragraph because it reads like a sentence but the punctuation was off; alternately, the EPA Region 6 Press Office and phone number can be listed below the colon similar to the contact information above.

Please accept or reject the changes made in yellow or track changes. The green suggestions are for your consideration.



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Also, please note that paragraphs 1, 2 and 3 (Open House Meeting and Current Actions) are left justified; whereas, paragraphs under The National Priorities List and The Superfund Process are fully justified. The paragraphs should be consistently one way or the other (excluding indentions).

Best regards,

Kim

Kim Shultz
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